



**Town Clerk**

Jayne Topham

*Responsible Financial Officer*

*Warwick Court Leet Steward*

**Corporate Services**

**Finance and Communications Officer**

George Palmer

*Prepare & Produce Financial Reports*

*VAT Returns*

*Website & Social Media (Warwick Town Council)*

**Custodians**

Christopher Saysell  
Vernal Myton

*Preparing Venue for Events*

*Maintenance and Repairs to The Court House*

**Cleaner**

Sue Saysell

**The Court House**

**Business Development**

Fiona Molloy

*Marketing & Promotion of The Court House*

*Website & Social Media (The Court House)*

**Events Co-ordinator**

Stacy Thomerson

*Point of Contact for Hirers*

*Coordinate Suppliers During Event Planning*

**Visitor Centre**

**Visitor Centre Manager**

Liz Healey

*Point of Contact for Visitors*

*Allotment Administration*

*Website & Social Media (Warwick Visitor Centre)*

**Visitor Centre Assistants**

Trudy Ashmore  
Victoria Bibby  
Chris Boot

*Point of Contact for Visitors*

*Website & social media (Warwick Visitor Centre & A Little Gift From Warwick)*

**Civic**

**Civic Officer**

Sarah Acklam

*Mayoral Diary*

*Civic Engagements*

**Mayor's Chauffeur**

Sid Russell

**Beadle & Town Crier**

Michael Reddy

**Sergeant-at-Mace**

Terry Gardner

**Assistant Sergeant-at-Mace**

William Spraggett